

FIELD OPERATIONS WORKLOAD REPORT

		<u>August 2008</u>	
	Verifications	Dispositions	Balance
UI	24,902	19,930	42,598
DI	1,333	1,385	2,692
Tax	171	139	3,026
Ruling & T-R	569	307	3,567
Subtotal	26,975	21,761	51,883
Other	52	22	134
Total	27,027	21,783	52,017

	<u>June 2008 ~ August 2008</u>		
	Verifications	Dispositions	Balance (Avg)
UI	73,898	68,832	39,191
DI	4,488	4,706	2,721
Tax	651	458	2,951
Ruling & T-R	1,267	1,046	3,377
Subtotal	79,037	73,996	44,862
Other	124	106	101
Total	79,161	74,102	44,963

	<u>Calendar Year: January 2008 ~ August 2008</u>		
	Verifications	Dispositions	Balance (Avg)
UI	198,124	194,631	39,296
DI	12,521	12,520	2,780
Tax	1,691	1,296	2,931
Ruling & T-R	2,993	2,228	3,117
Subtotal	215,329	210,675	48,124
Other	416	367	86
Total	215,745	211,042	48,210

FIELD OPERATIONS WORKLOAD REPORT

AUGUST 2007 THROUGH AUGUST 2008

	2007												2008			CHANGE				
	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Average	Curr Mo to Prev Mo	Curr Mo to Avg	Curr Mo to Prev Yr			
UI																				
Registrations	22,926	20,655	24,172	21,126	19,974	24,049	20,982	25,443	28,984	24,768	24,092	24,904	24,902	23,614	-2	0%	1,288	5%	1,976	9%
Dispositions	21,088	18,509	23,147	19,205	19,727	21,005	22,903	29,555	25,899	26,437	24,463	24,439	19,930	22,793	-4,509	-18%	-2,863	-13%	-1,158	-5%
Open Cases	34,575	36,645	37,554	39,427	39,618	42,602	40,635	36,437	39,418	37,706	37,291	37,694	42,598	38,631	4,904	13%	3,967	10%	8,023	23%

TIME LAPSE													CHANGE							
	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Average	Curr Mo to Prev Mo	Curr Mo to Avg	Curr Mo to Prev Yr			
30 Days (60%)	5	4	4	5	4	3	3	4	8	8	7	6	5	5	-1	-17%	0	-2%	0	0%
45 Days (80%)	19	16	13	14	11	9	11	18	26	26	26	20	20	18	0	0%	2	14%	1	5%
90 Days (95%)	95	91	89	89	87	79	77	81	93	96	95	94	92	89	-2	-2%	3	3%	-3	-3%

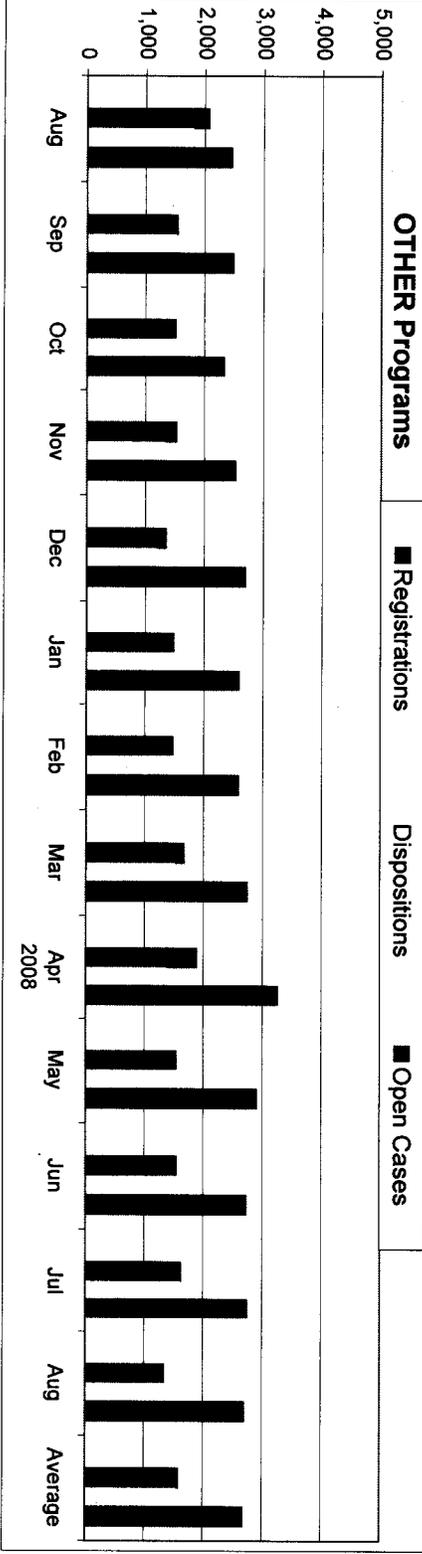
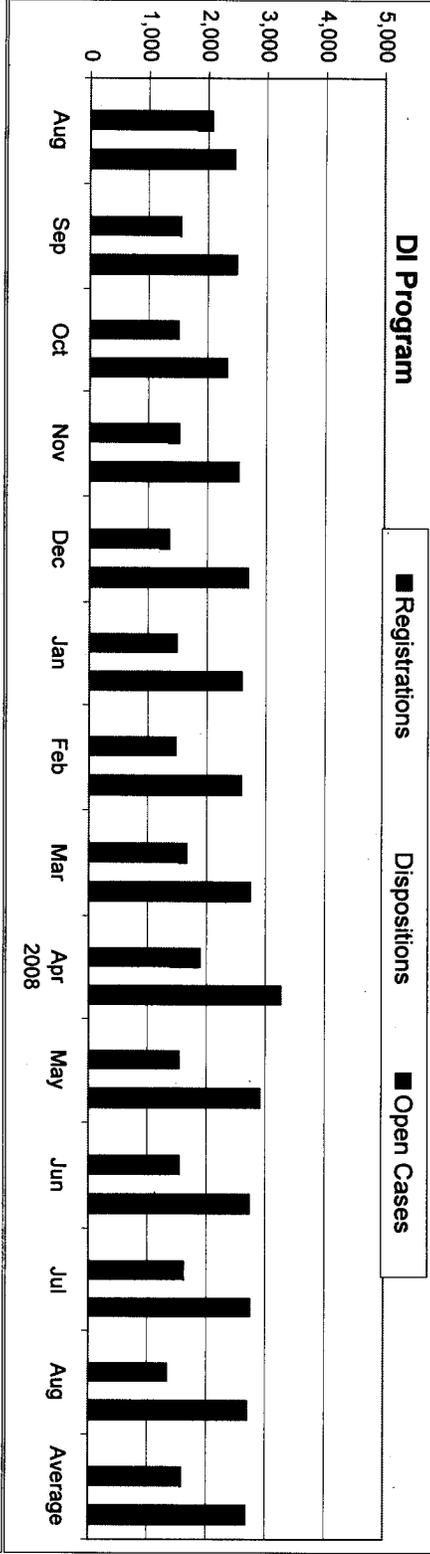
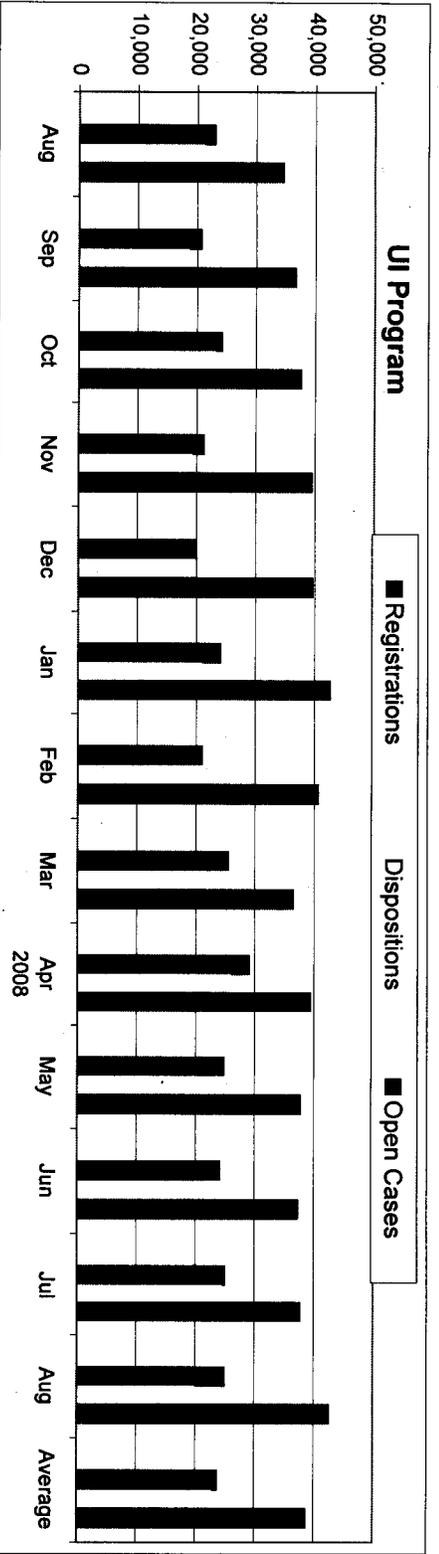
UI CASE AGE													CHANGE							
	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Average	Curr Mo to Prev Mo	Curr Mo to Avg	Curr Mo to Prev Yr			
30 Days Avg.	35	39	37	39	43	44	43	35	34	34	35	35	37	38	2	6%	-1	-2%	2	6%

FIELD OPERATIONS WORKLOAD REPORT

JULY 2007 THROUGH JULY 2008

DI	2007												2008		CHANGE		
	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Average	Curr Mo to Prev Mo	Curr Mo to Avg	Curr Mo to Prev Yr
Registrations	2,065	1,536	1,504	1,522	1,347	1,481	1,470	1,661	1,887	1,534	1,540	1,615	1,333	1,577	-282 -17%	-244 -15%	-732 -35%
Dispositions	1,799	1,505	1,661	1,320	1,179	1,579	1,477	1,506	1,368	1,884	1,720	1,601	1,385	1,537	-216 -13%	-152 -10%	-414 -23%
Open Cases	2,455	2,486	2,325	2,527	2,693	2,590	2,586	2,738	3,257	2,907	2,728	2,742	2,692	2,671	-50 -2%	21 1%	237 10%

OTHER																	
Registrations	547	810	590	238	279	322	480	408	641	713	567	715	792	546	77 11%	246 45%	245 45%
Dispositions	381	453	281	336	204	378	559	316	267	761	542	600	468	427	-132 -22%	41 10%	87 23%
Open Cases	5,490	5,260	5,253	5,238	5,513	5,543	5,630	5,910	6,310	6,263	6,289	6,405	6,727	5,833	322 5%	894 15%	1,237 23%



Case Assignment to the Board for the month of: August 2008

Agenda Item 9

Board Member	1st	2nd	3rd	4th	5th	6th	7th	UI	DI	Ruling	Tax	1 Party	2 Party	Total
Ann Richardson														
Sum	210	178	3	0	0	0	0	342	37	0	12	153	238	391
Percent	24%	23%	12%	0%	0%	0%	0%	22%	27%	0%	40%	23%	23%	
Cindy Montanez														
Sum	183	198	9	1	0	0	0	358	28	0	5	159	232	391
Percent	21%	25%	35%	100%	0%	0%	0%	24%	21%	0%	17%	24%	23%	
Fred Aguilar														
Sum	176	139	5	0	0	0	0	294	20	1	5	121	199	320*
Percent	20%	18%	19%	0%	0%	0%	0%	19%	15%	50%	17%	18%	20%	
Liz Figueroa														
Sum	194	193	4	0	0	0	0	353	31	0	7	159	232	391
Percent	22%	24%	15%	0%	0%	0%	0%	23%	23%	0%	23%	24%	23%	
Stephen Egan														
Sum	109	82	5	0	0	0	0	174	20	1	1	84	112	196*
Percent	13%	10%	19%	0%	0%	0%	0%	11%	15%	50%	3%	12%	11%	
Total Cases Reviewed:	872	790	26	1	0	0	0	1521	136	2	30	676	1013	

*Off Calendar

**Assignments to the Board
August 1, 2008 - August 31, 2008**

	<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>
1-Aug	0	0	0	0	76
4-Aug	62	40	88	78	76
11-Aug	69	58	63	76	82
18-Aug	78	60	60	80	78
25-Aug	63	75	74	72	53
Total	272	233	285	306	365

Litigation Report - August 2008

AGENDA ITEM 9

LITIGATION CASES PENDING

TOTAL 173

SUPERIOR COURT:	Claimant petitions	135
	Employer petition	25
	EDD petitions	2
APPELLATE COURT:	Claimant appeals	5
	Employer appeals	2
	EDD appeals	0
	Non-Benefit Cases	4
	UI	136
	DI	24
	Tax	11

2008 CALENDAR YEAR ACTIVITY

LITIGATION CASES FILED

		<u>YTD</u>	<u>August</u>
SUPERIOR COURT:	Claimant petitions	32	1
	Employer petitions	6	2
	EDD petitions	1	0
APPELLATE COURT:	Claimant appeals	3	1
	Employer appeals	1	0
	EDD appeals	0	0

LITIGATION CASES CLOSED

		<u>YTD</u>	<u>August</u>
SUPERIOR COURT:	Claimant petitions	23	4
	Employer petitions	6	1
	EDD petitions	0	0
APPELLATE COURT:	Claimant appeals	1	0
	Employer appeals	2	0
	EDD appeals	0	0

2008 Decision Summary

Claimant Appeals

Win: 4 Loss: 21

Employer Appeals

Win: 0 Loss: 7

CUIAB Decisions

Affirmed: 28 Reversed: 4 Remanded: 0

2008~09 CUIAB BUDGET
PERSONNEL SERVICES / BENEFITS / OE&E

Revised
9-5-08/rme

	Positions	DOLLARS				
		Total	Salaries	Benefits	OE&E	TOTAL
May 08 Revise						
Federal Allocation Reduction	OB	-44.8	-2,823,612	-1,014,314	-918,636	-4,756,562
274,600 (-1,400) cases	UI	-56.1	-3,535,875	-1,270,177	-1,150,364	-5,956,416
19,208 (-884) cases	DI	-2.3	-145,400	-52,074	-46,000	-243,474
General Fund 10% Cut		-1.0	-56,000	-18,310		-74,310
1 DEC Day per Qtr - Annual			-407,059	-164,208		-571,267
Reimbursements Hrg Rms					9,540	9,540
2008-09 UI Restoration		23.6	12,533,134	5,055,866		17,589,000
3 Qtrs Overbase@32% - RESERVE		-134.4	-8,470,836	-3,417,135		-11,887,971
UI Extension Program			1,777,500	717,044		2,494,544
Planned Increased Revenues						3,199,641
Hemet TIs - Federal \$ Restored					121,731	121,731
2008-09 SUB-TOTAL		640.9	47,645,236	19,539,568	9,847,330	80,231,775
Less PFL		-14.9	-1,130,720	-379,293	-201,486	-1,711,499
2008-09 BASE BUDGET YEAR		626.0	46,514,516	19,160,275	9,645,844	78,520,276

	P/Fc Total	PERSONNEL DOLLARS		OE&E REQUEST	TOTAL
		Salaries	Benefits		
Administrative Services	33.00	1,857,443	749,293	3,331,771	5,938,507
Information Technology	28.00	1,863,299	751,655	921,351	3,536,305
Appellate Operations / CTU	55.00	3,383,928	1,365,077	118,682	4,867,687
Executive Office	19.25	1,891,423	763,000	840,862	3,495,285
Planning & Program Mgmt.	26.00	1,399,962	564,745	131,620	2,096,327
Field Operations	480.50	33,945,187	13,693,488	9,307,763	56,946,438
YEAR	641.75	44,341,242	17,887,257	14,652,049	76,880,548

\$ 1,639,728

**ALJ II vs. ALJ I Cost Analysis
Cost Comparison**

9-5-08/me

calculations	displayed	based on 30 & 27	25.3 x 1.55 = 39.2 2.6 x 1.55 = 4.0 25.1 x 1.55 = 38.9	52 x 8.8152 = 42.382	39.2 x 42.382 = 1,661 4.0 x 42.382 = 171	1,661 x \$158 = \$262,494 171 x \$50.56 = \$8,669	ALJ II \$124,606 ALJ I \$118,762	\$286,470 - \$115,884 = \$170,587	\$157,451 / \$105,043 = 50%
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ALJ II	30.0	45.3		1,922 160	\$ 286,064	\$ 124,606	\$ 161,458	130%
ALJ I	27.0	40.8		1,730 144	\$ 274,037	\$ 118,762	\$ 155,275	131%
DIFFERENCE			ANNUAL	192	12,027	5,844	6,183	106%
DIFFERENCE			MONTH	16	\$ 1,002	\$ 487	\$ 515	106%

2008-09 ACTIONS	Earnings	Salary	Decisions	Earnings	Salary	Net Revenue
9 Staff Hires (Oct.)		9 months			\$ 232,983	
9 ALJ I Hires (Oct/Dec)	7 months	9 months	9,081	\$ 1,438,694	\$ 695,993	\$ 742,701
10 ALJ II Promotions (Oct.)	9 months	9 months	1,441	\$ 90,205	\$ 43,830	\$ 46,375
10 ALJ II Promotions (Jan.)	6 months	6 months	961	\$ 60,136	\$ 29,220	\$ 30,916
13 ALJ I Workload (Jul.)	12 months	12 months	22,485	\$ 3,562,479	\$1,543,906	\$2,018,573

mid-range

7 Staff Promotions					\$15,855	
4 Information Technology	\$10,281					
1 Appellate Operations	\$ 1,560					
2 Field Operations	\$ 4,014					
20 ALJ II Promotions					\$73,050	
Field Operations						
10 ALJ II for 9 months	\$43,830					
10 ALJ II for 6 months	\$29,220					

**EMPLOYMENT DEVELOPMENT DEPARTMENT
STATE FISCAL YEAR 2009/2010
SCHEDULE OF CONTRACTS**

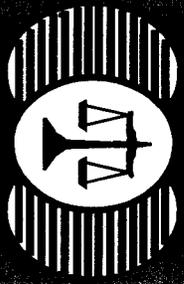
BRANCH:
California Unemployment Insurance
Appeals Board

EXPENSE CODE 833 - EXTERNAL CONSULTING & PROFESSIONAL SERVICES CONTRACTS

CONTRACTOR	PURPOSE	TERM		AMOUNT
		FROM	TO	
Cintas Document Management	Confidential Destruction Services - San Jose, SF, Oakland	7/1/2009	6/30/2010	\$ 5,000
Cintas Document Management	Confidential Destruction Services - Sacramento, Fresno	7/1/2009	6/30/2010	\$ 6,500
All Purpose Document Destruction	Confidential Destruction - Inglewood, Inland, LA, Orange Co, Pasadena, San Diego	7/1/2009	6/30/2010	\$ 8,500
LexisNexis	Electronic Library Services	7/1/2009	6/30/2010	\$ 34,000
CTS Languagelink	Telephonic Interpreter Services	7/1/2009	6/30/2010	\$ 50,000
Recall	Off-Site Data Storage & Transportation	7/1/2009	6/30/2010	\$ 5,300
TOTAL FOR EXTERNAL CONTRACTS				\$ 109,300

Jehan Flagg
Acting Executive Director

Date



CUIAB

State Fiscal Year

2008-09

Proposed Draft Budget

California Unemployment Insurance Appeals Board

September 9, 2008 Board Meeting

2008-09 May Revise

Disability Insurance Program

- ◆ The DI program projects a workload decrease of 884 cases to 19,208 cases and a reduction of \$243,474 (per FDD)

**Revised
2008-09 May Revise**

Personal Income Tax Program

- ✦ Because of a General Fund deficit the Administration mandated a 10% reduction to all state entities.
- ✦ For CUIAB that amount is \$74,310
 - ✦ \$530,000 allocation x 10% = \$53,000
 - ✦ Benefits = \$21,310

**Revised
Unemployment Insurance Program
13 Week Extended Unemployment
Compensation Benefits**

↘CUIAB projects an estimated increase of:

• **11,250 cases = revenue \$2.5 million**

↘The following new hires are proposed, to process the increased workload:

- 9 ALJ Is and 9 Staff
- **Salary & benefit annual expense (\$1.3 million)**

Net revenue

\$1.2 million

**Revised
Budget Advisory Committee**

**Proposed Ongoing Revenues
\$3,122,399**

- ✦ 13 ALJ I hires – earnings from July 2008 through June 2009
 - **22,485 cases = revenue \$2,018,573**
- ✦ Continue current ALJ caseload with 2 additional appellants per week January 2009 through June 2009
 - **11,193 cases = revenue \$794,199**
- ✦ Continue current 14 PALJs July 2008 through June 2009 (1 day per week/26 cases)
 - **4,363 cases = revenue \$309,627**

**Revised
Budget Advisory Committee**

Proposed Personnel Savings

- 1. Soft freeze** **\$366,186**
 - a. Field and Appellate Branches - 2 months
 - b. Admin, IT, PPM, Executive Branches – 4 months
 - c. Exception may be granted by the Board Chair
 - d. Vacated positions are to remain frozen until the leave time or lump-sum cash out is exhausted
- 2. Board Member Vacancy – 18 months** **\$271,251**
- 3. Executive Director** **vacancy**

**Revised
Budget Advisory Committee**

**Proposed Promotions and
Salary Increases**

➤ **7 Staff Promotions \$ 15,855**

➤ **20 ALJ II Promotions \$ 73,050**
10 ALJ II for 9 months \$43,830
10 ALJ II for 6 months \$29,220

**New
Budget Advisory Committee**

**Proposed Temporary Help
Allocations for Overtime**

✦ Administrative Services	\$ 18,820
✦ Information Technology	\$ 49,500
✦ Appellate Operations	\$ 3,881
✦ Planning & Program Mgmt.	\$ 16,023
✦ <u>Field Operations</u>	<u>\$165,601</u>
✦ Total	\$253,825

Budget Advisory Committee

Proposed Operating Expenses & Equipment Adjustments

Reductions:

- Polycom annual maintenance and licensing discontinued
- Training (all divisions except IT) 6%
- Supplies 20%
- Interpreters 5%
- Travel 12%

TOTAL

Savings

- (\$ 29,817)
- (\$ 6,185)
- (\$ 65,820)
- (\$ 102,000)
- (\$ 121,077)

(\$324,899)

Increases:

Increased Cost

- DP Equipment Rent/Maint. 55%
- Postage increase
- Bureau of State Audit 100%
- Memberships/State Bar/Misc. 93%
- Training IT

TOTAL

\$ 929,470

Budget Advisory Committee

Proposed Facility Consolidations

1. Outstation Closures

a. West Covina	12 mo.	\$ 72,000
b. Fountain Valley	9 mo.	\$ 51,673
c. Wilshire-Hollywood	9 mo.	\$ 78,480
d. Gilroy	9 mo.	\$ 7,417
e. Sherman Oaks	9 mo.	\$114,481
TOTAL		\$324,051

2. Relocation of Headquarters

a. San Jose Regional Office temporary relocation		\$ 80,000
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3. Potential Savings for Office Closures

TOTAL		\$227,136
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2008-09 Budget Recap	Revised	Positions	Dollars
07-08 BASE BUDGET 4-08		855.9	80,307,319
May 08 Revise			
UI Federal Reduction Overbase		-44.8	-4,756,562
274,600 UI cases reduced by 1,400 cases		-56.1	-5,956,416
1 Decision Day per Quarter			-571,267
Disability Insurance 19,208 DI cases		-2.3	-243,474
General Fund 10% Cut		-1.0	-74,310
2008-09 UI Restoration		158.0	17,589,000
3 Qtrs. Overbase @ 32% Reserve		-134.4	-11,887,971
UI Extension Program (13 weeks)			2,494,544
Planned Increased Revenues			3,199,641
Hemet Outstation TIs-Federal \$ Restored			121,731
Paid Family Leave unearned		-14.9	-1,711,499
2008-09 BASE BUDGET		626.0	78,520,276

Revised

Budget Advisory Committee

Contingency Reserves

- Unallocated 2008-09 available budget
\$ 1,639,728
- 10% Branch OE&E Call Letter Reserve
\$ 131,346
- 4% ALJ Cost of Living Adjustment
pending contract agreements \$ 1,364,120
- 3 Quarters of overbase
funded @ 32% \$11,887,971
(pending January, 2009 USDOL notice)

Revised
Budget Advisory Committee

Proposed Branch Allocations

2008-09	Positions	Salaries	Benefits	OE&E	TOTAL
Branch Requests					
Administrative Services	33.00	1,857,443	749,293	3,331,771	5,938,507
Information Technology	28.00	1,863,299	751,655	921,351	3,536,305
Appellate Operations	55.00	3,383,928	1,365,077	118,682	4,867,687
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Field Operations	480.50	33,945,187	13,693,488	9,307,763	56,946,438
TOTAL	6431.75	44,341,242	17,887,257	14,652,049	76,880,548

Revised

2008-09 Budget Status

- ✦ Established Budget \$78,520,276
- ✦ Branch Requests \$76,880,548
- ✦ Reserve \$ 1,639,728

New

UI Inventory Reduction Plan

- During the October 2008 Board meeting we will present to the Board a UI inventory reduction plan with timelines and cost estimates.
- At that point the first quarter of the 2008-09 fiscal year will have passed and we will have actual expenditures, workload levels and earnings.
- This means we can choose to allocate dollars as necessary to fund and implement the UI inventory reduction plan.